

Work Placement Essentials

Start and Finish

Placement will commence from 9am and finish at 5pm. Sometimes changes are made due to late call outs or what we have planned on a particular day however a member of staff will always discuss this with you first.

What to wear?

Working with horses can be a messy occupation however we make an effort to present ourselves in a neat and professional manner. Our dress standards include;

- Neat collard shirt or polo shirt, tucked in
- Long pants or jeans (no jodhpurs or gaiters)
- Leather enclosed work boots
- Sunhat

What to bring?

- A packed lunch - We recommend bringing a lunch that can be taken out on the road with you.
- Water bottle
- Sunscreen during summer
- Raincoat for wet weather
- Any other items you may need for school/TAFE, printed out and read through
- Notebook, pen and any other note making equipment e.g. sheets from school/tafe.

Expectations

Please treat this placement as if it were your own place of employment. At all times we show ALL clients and fellow colleagues respect and courtesy.

This includes;

- Mobile phones off or on silent and **AWAY** (This also applies for ipods/other devices).
- Save questions for vets/nurses for when the consultation is finished.
We are always happy to answer any questions that you may have however it is not always appropriate to do so during a consultation or procedure.
- Respect client confidentiality **ALWAYS**.
We do not share any information and details that we see or hear in or outside of this workplace.
- Informing another member of staff if you are leaving the workplace for the day or going out with a vet on a call out.